

**CURRICULUM VITAE
OF
Nusrat Jahan**

Address: House: 2/1, Road: 07, Mohammadia
Housing Soceity, Mohammadpur, Dhaka-1207.
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Career Objective:

My Objective is to work in renowned organization where I can explore my potentiality. I have a desire to give my full effort in any sector. So that the organization can make maximum profit and that will help also facilitate to achieve my own goal.

Academic Qualification :

Bachelor of Business Study (B.B.S)

University : Dhaka University
Institute : Eden Mohila College, Dhaka.
Subject : Business
Passing Year : 2013
Result : Third Division

Higher Secondary Certificate (H.S.C)

Name of Institution : Siddheswari Girls College.
Passing Year : 2006
Result : GPA 1.20
Group : Humanities
Board : Dhaka

Secondary School Certificate (S.S.C)

Name of Institution : Khilgaon Girls College, High School
Passing Year : 2002
Result : GPA-2.38
Group : Business Studies
Board : Dhaka

Work Experience

1. Working as a Teacher under Ideal Pre: Cadet School & Coaching center during 2 Years.
2. Working as a Sales Associate under Brac Aarong during 5 March, 2009 till Now

Training Skill

Training Title	Topic	Institute	Country	Location	Duration
Customer	Develop	Brac Aarong	Bangladesh	Aarong	1 Day

Service	Customer Service			Center	
Exposer tour	Developing Product	Ayesha Abed Foundation	Bangladesh	Manikgong	1 Day
Point of sale	Developing POS Skill	Brac Aarong	Bangladesh	Gulshan	1 Day
Interior	Interior Design	SME Foundation	Bangladesh	Panthopath	6 Month

Abilities

Energetic, hardworking and goal oriented.
 Enjoy working under pressure.
 Plan to start, organize lead and control.

Computer Skills

Operating Computer (MS Word, Excel, PowerPoint)
 Good at Internet (Browsing, E-mail)

Language Proficiency

Bengali : As a mother tongue.
 English : Good speaking, writing, reading, listening.

Hobby

Traveling, Listening Song, Cooking

Personal Details

Name : Nusrat Jahan
 Father's Name : Md. Shamsuddin Mridha
 Mother's Name : Nasima Akter
 Permanent Address : House: 2/1, Road: 07, Mohammadia Housing
 Soccity, Mohammadpur Dhaka-1207.
 Date of Birth : 01 July, 1987
 Nationality : Bangladeshi (by birth)
 Religion : Islam
 Gender : Female
 Height : 5'
 Marital Status : Married
 Blood Group : A⁺(^{ve})
 National ID No : 100 084 6160

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