

# Jannatul Ferdous

C/O AbdurRouf, Vill: NorthTalbaria,

P.O Boxmohammad, P.S: Parshuram, Dist: Fanntulferdous9t4@gmail.com

E-mail:

Mobile: +8801685543561

#### **CAREER OBJECTIVE** forward-Α

thinkingand hard-working individual with strong Leadership, Interpersonal, Communication (written and verbal) and Analytical skills as well as good experience with trade Marketing, Strategic Planning and Data analysis, Data Tracking, Presentation, and

reporting skills to benefit mutual growth and success.

#### **WORK HISTORY**

IFIC bank 1 year sales officer. Creative IT Bangladesh 1 year

#### Job details:

- As an area coordinator I had to analyst all sales and distribution data to share insight with High Management
- · Beside this i generated various sales KPI report, all manpower related report to ease National day to day operation
- ·lalso worked as coordinator between HQ & Area's Territory Executive.

#### **¬SKILLS & PROFIENCIES:**

- □ Pakage Program: MS office, Excel,
- Powerpoint, Internet & email.
- Graphics designer course from Colder Trust Bangladesh
- Computer course of six months from Bangladesh Karigori Sikkha Board

#### **EMPLOYMENT HISTORY:**

Admissionofficer and graphic designer CreativeLab Bangladesh (computer Institute)

# PERSONAL INFORMATION

· Fathers name: Abdur Rouf · Mothers Name: Rokeya Begum • Date of Birth: 27th November 1993

· Gender: Female · Marital Status: Marrid Religion: Islam

• Blood Group:O +(ve)

• Height: 5.11"

## **EDUCATIONAL BACKGROUND**

Master Of Social Science

 $(\mathsf{M.S.S})$  in Islamic History & Culture

--2017

CGPA: 3.30 (on the scale of 4.00)

Bachelor of Social Science

(BSS) in

<sup>'</sup>Islamic History & Culture

**- 2016** 

Govt. Hazi Mohammad

Mohsin College, Chittagong.

CGPA: 2.81 (on the scale of

4.00)

Higher-Secondary School Certificate (H.S.C)

2012 in Huminities

Joynal Hazari College GPA: 2.60 (on

the scale of 5.00)

Secondary School Certificate (S.SC) in

Humanities |-2010

Box Mohammad High School

GPA: 3.00 (on the scale of 5.00)

# **EXTRA-CURRICULAR ACTIVITIES**

Feni Blood Donate Association | OCTOBER 2014 – PRESENT ADVISOR

- To motivate everyone to donate Blood
- Managing blood and donating blood according to the needs of different people.
- Free blood grouping on different occasions and inform about human blood group
- Encourage the members tomanage the blood and plan for different programs

# **CORE COMPETENCIES**

# I can work under pressure & meet work deadline. # I accept challenges with great responsibility.

# I am always interested to do creative work.

# Confident to work independently # Good time management.

# **REFERENCES**

## MD. SHAH ALAM

NationalSecurityIntelligence(NSI\_PMO Officer

Relationship:

Mobile: +880174942222

E-mail:shahalam30@yahoo.com

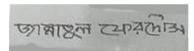
#### **Rohima Akter**

NationalSecurityIntelligence(NSI) PMO Officer

Relationship:

Mobile: +880174942222

E-mail: shahalam30@yahoo.com



Jannatul Ferdous Date: 01/08/2023