



Jannatul Ferdous

C/O AbdurRouf, Vill : North Talbaria,
P.O Box mohammad, P.S: Parshuram, Dist: Feni

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CAREER OBJECTIVE

A forward-

thinking and hard-working individual with strong Leadership, Interpersonal, Communication (written and verbal) and Analytical skills as well as good experience with trade Marketing, Strategic Planning and Data analysis, Data Tracking, Presentation, and reporting skills to benefit mutual growth and success.

WORK HISTORY

IFIC bank 1 year sales officer.
Creative IT Bangladesh 1 year

Job details:

- As an area coordinator I had to analyse all sales and distribution data to share insight with High Management
- Beside this I generated various sales KPI report, all manpower related report to ease National day to day operation
- Also worked as coordinator between HQ & Area's Territory Executive.

SKILLS & PROFICIENCIES:

- Package Program: MS office, Excel, Powerpoint, Internet & email.
- Graphics designer course from Colder Trust Bangladesh
- Computer course of six months from Bangladesh Karigori Sikkha Board

EMPLOYMENT HISTORY:

Admission officer and graphic designer
CreativeLab Bangladesh (computer Institute)

PERSONAL INFORMATION

- Fathers name: Abdur Rouf
- Mothers Name: Rokeya Begum
- Date of Birth: 27th November 1993
- Gender: Female
- Marital Status: Married
- Religion: Islam
- Blood Group: O + (ve)
- Height: 5.11"

EDUCATIONAL BACKGROUND

Master Of Social Science
(M.S.S) in Islamic History & Culture
--2017

CGPA: 3.30 (on the scale of 4.00)

Bachelor of Social Science
(BSS) in Islamic History & Culture
-- 2016

Govt. Hazi Mohammad

Mohsin College, Chittagong.

CGPA: 2.81 (on the scale of
4.00)

Higher-Secondary School Certificate (H.S.C)

2012 in Humanities

Joynal Hazari College

GPA: 2.60 (on
the scale of 5.00)

Secondary School Certificate (S.SC) in
Humanities |--2010

Box Mohammad High School

GPA: 3.00 (on the scale of 5.00)

EXTRA-CURRICULAR ACTIVITIES

Feni Blood Donate Association |

OCTOBER 2014 – PRESENT

ADVISOR

- To motivate everyone to donate Blood
- Managing blood and donating blood according to the needs of different people.
- Free blood grouping on different occasions and inform about human blood group
- Encourage the members to manage the blood and plan for different programs

CORE COMPETENCIES

I can work under pressure & meet work deadline. # I accept challenges with great responsibility.

I am always interested to do creative work.

Confident to work independently

Good time management.

REFERENCES

MD. SHAH ALAM

National Security Intelligence (NSI)

PMO Officer

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Rohima Akter

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জান্নাতুল ফেরদৌস

Jannatul Ferdous
Date: 01/08/2023