

RESUME

OF

Nur Jahan Akter Jarin

**Mailing Address:**

Mubin Tower, Ahmadia H/S, Pathanpara, Oxygen,
Wazedia-4213, Bayzid Bostami, Chattogram

Cell: 01618591114

Email: missjarin274@gmail.com

Career Objective

To prove myself as a quick learner and highly energetic person to face any challenge in such as organization in the field of management where the contribution will be acknowledged, if I get any opportunity.

Educational Qualification**B.B.A**

Institute	:	Bijoy Smarani University & College
Major	:	Accounting
Passing Year	:	Running
Board	:	National University

H.S.C

Institute	:	Chittagong Govt. Women College
Group	:	Business Studies
Passing Year	:	2023
GPA	:	3.33 (Out of 5.00)
Board	:	Chattogram

S.S.C

Institute	:	Bayezid Bostami Cantonment Board High School
Group	:	Business Studies
Passing Year	:	2021
GPA	:	4.67 (Out of 5.00)
Board	:	Chattogram

Key Qualifications

- **Self-confident & being positive.**
- **Ability to manage time & being flexible.**
- **Ability to work efficiently under pressure & fulfill deadlines.**
- **Well organized and proficient with details.**
- **Excellent interpersonal and term skills.**

Computer Skills

- I have a good command in MS Office (MS Word, Excel, and PowerPoint).

Language Proficiency

- **English** : Good in Speaking, Reading & Writing.
- **Bengali** : Mother Tongue

Personal Information

- Name : **Nur Jahan Akter Jarin**
- Father's Name : Md Khaier Ullah Miah
- Mother's Name : Afroza Akter
- Date of Birth : 27th November, 2005
- Height : 5'4''
- Blood Group : A+
- National ID : 4681539393
- Religion : Islam
- Nationality : Bangladeshi (by Birth)
- Marital Status : Single
- Gender : Female
- Permanent Address : **Kornopur, Mogolhat, Mogolhat, Lalmonirhat Sadar, Lalmonirhat.**

Announcement

I do hereby declare that, the particulars provided here are true and no misinformation is given.

Signature

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(Nur Jahan Akter Jarin)