

# Resume of

## MS. Sadia Akter

Mailing address:

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E-mail : [sadiaofficial400@gmail.com](mailto:sadiaofficial400@gmail.com)

Add : Education Board Dhaka

### Working Experience:

#### Freelance Digital Marketing & Graphic Design (Learning Phase)

- Managing small social media tasks
- Basic content creation
- Learning Facebook Ads, email marketing & design tools
- Working on personal practice projects

### Educational Qualification:

#### 1. Bachelor of Social Science ( BSS )

University : Shanto-Mariam University creative of technology

Subject : Politics and Government

Year : 1<sup>st</sup> Year

### Extra skill:

- Facebook Page Management
- Digital Marketing
- Graphic Design (Learning)
- Communication Skills
- Problem Solving & Time Management

### Computer Skill:

- MS word, Excel, Powerpoint, E-mail and Internet Browsing.

**Language Skill** • Bangla, English, Fluent Reading, Listening and spiking.

### Permanent Address:

Thana : Mathbaria

Dist: Pirojpur